



2020/2021

4th QUARTER ORGANISATIONAL SDBIP REPORT

Vision: “A developmental people driven organisation that serves its people”

Mission: To provide essential and sustainable services in an efficient and effective manner.

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1. INTRODUCTION AND BACKGROUND

The development, implementation and monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal Finance Management Act (MFMA) section 69 (3) (b). Circular 13 of the National Treasury stipulates that, “the SDBIP gives effect to the Integrated Development Plan (IDP) and the budget of the municipality and will be possible if the IDP and the budget are fully aligned with each other, as required by the MFMA.”

As the budget gives effect to the strategic priorities of the municipality it is important to supplement the budget and the IDP with a management and implementation plan. The SDBIP serves as the commitment by the municipality, whereby the intended objectives and projected achievements are expressed in order to ensure that desired outcomes over the long term are achieved and are implemented by the administration over the next 12 months.

The Municipal Finance Management Act (MFMA) no 56 of 2003, defines the Service Delivery Budget Implementation Plan as a detailed plan approved by the Mayor of the municipality for implementing the municipality’s delivery of municipal services and its annual budget and must include the following:

- (a) Projections of each month of:
 - (i) Revenue to be collected, by source and
 - (ii) Operational and Capital expenditure, by vote;
- (b) Service delivery targets and performance indicators for each quarter

2. PURPOSE

The document presents the 2020/2021 4th Quarter SDBIP Report of the municipality.

3. LEGAL REQUIREMENTS CONSIDERED WITH THE DEVELOPMENT OF THE SDBIP

Section 53 1(c) (ii) of the MFMA states that the Mayor must ensure that the municipality’s SDBIP is approved within 28 days after approval of the budget. Section 52 (d) of the Municipal Finance Management Act, 2003 (Act 56 of 2003) requires the Mayor to submit a report to Council within 30 days after the end of the quarter on the implementation of the budget and the financial state of affairs of the municipality. The SDBIP report provides an update on implementation of the Municipal IDP.

4. REPORTING ON SDBIP

This section covers reporting on the SDBIP as a way of linking the SDBIP with the oversight and monitoring operations of the Municipal administration. Various reporting requirements are outlined in the MFMA. Both the Mayor and the Accounting Officer have clear roles to play in

preparing and presenting these reports. The SDBIP provides an excellent basis for generating the reports for which MFMA requires. The reports then allow the Municipality to monitor the implementation of service delivery programs and initiatives across the Molemole municipal jurisdiction.

4.1 QUARTERLY REPORTING

Section 52 (d) of the MFMA compels the Mayor to submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality within 30 days of the end of each quarter. The quarterly performance projections captured in the SDBIP form the basis for the Mayor's quarterly report.

4.2 MID-YEAR REPORTING

Section 72 (1) (a) of the MFMA outlines the requirements for mid-year reporting. The accounting officer is required by the 25th January of each year to assess the performance of the municipality during the first half of the year taking into account:

- (i) the monthly statements referred to in section 71 of the first half of the year
- (ii) the municipalities service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
- (iii) The past year's annual report, and progress on resolving problems identified in the annual report; and
- (iv) The performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities.

Based on the outcomes of the mid-year budget and performance assessment report, an adjustments budget may be tabled if actual revenue or expenditure amounts are materially different from the projections contained in the budget or the SDBIP. The SDBIP is also a living document and may be modified based on the mid-year performance review. Thus the SDBIP remains a kind of contract that holds the Municipality accountable to the community.

4.3 ANNUAL REPORTING

Section 46 (1) of Municipal Systems Act stipulates that a municipality must prepare for each financial year a performance report reflecting

- (a) The municipality's, and any service providers, performance during that financial year, also in comparison with targets of and with performance in the previous financial year;
- (b) The development and service delivery priorities and the performance targets set by the municipality for the following financial year; and
- (c) Measures that were or are to be taken to improve performance.

5. THE FINANCIAL PERFORMANCE REPORT FOR THE 4th QUARTER OF THE FINANCIAL YEAR 2020/2021

5.1 Revenue by Source

The Annual Revenue budgeted for 2020/21 financial year amount to **R308,211,496**. The actual revenue collected for the period ending 30 June 2021 amounts to **R 115,577,356** against the 3 months budget of **R 77 052 874**, the municipality has collected **150%** by end of fourth quarter against the 3 months budget. On average **100%** of all allocated annual budget should be collected by end of fourth quarter.

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET	12 MONTHS ACTUAL	3 MONTHS ACTUAL	% INCOME	VARIANCE	REASONS FOR VARIANCE
	R				%	%	
Revenue By Source							
Property Rates	49,549,630	12,387,408	49,558,003	9,325,822	75	25	Benchmarking exercise lead the increase in government tariffs with the combination of the percentage increase from the guidelines and circular
Service Charges-Electricity Revenue	11,271,705	2,817,926	7,756,567	1,812,025	64	36	Decrease on unit purchase by consumers
Service Charges-Refuse Revenue	2,391,314	597,829	2,900,697	921,229	154	-54	None

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET	12 MONTHS ACTUAL	3 MONTHS ACTUAL	% INCOME	VARIANCE	REASONS FOR VARIANCE
Rental of facilities and equipment	244,463	61,116	214,681	69,711	114	-14	Most of activities were not realised due to COVID-19 restriction measures.
Interest earned-external investment	2,606,550	651,638	2,543,773	1,275,346	196	-96	There has been interest rates cut in the country due to COVID-19. This has affected the amount budgeted for as it was based on historical benchmarking. Thus a drop in the interest earned.
Interest earned-outstanding debtors	1,458,413	364,603	1,342,317	337,383	93	7	The increase in tariffs and the slow payment of debts in other categories (government and Residential) lead to the increase on the interest amount.

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET	12 MONTHS ACTUAL	3 MONTHS ACTUAL	% INCOME	VARIANCE	REASONS FOR VARIANCE
Fines, penalties and forfeits	1,287,241	321,810	38,796	19,541	6	94	COVID-19 restriction measures during the pandemic challenges.
Licences and permits	7,383,452	1,845,863	11,628,162	3,340,719	181	-81	COVID-19 restriction measures and the continuously closing of the station during the pandemic challenges.
Agency services	694,618	173,655	1,953,377	299,810	173	-73	The amount recorded is the gross which is inclusive of the 70% receipts to be paid over to the District. Net amount should be 30% which will remain as commission
Transfers and subsidies	230,945,196	57,736,299	229,609,473	98,139,215	170	-70	None

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET	12 MONTHS ACTUAL	3 MONTHS ACTUAL	% INCOME	VARIANCE	REASONS FOR VARIANCE
Other revenue	378,914	94,729	165,078	36,554	39	61	The municipality could not finalise the sale of stands procedures due the COVID-19 challenges.
Total Revenue (including Capital transferred)	308,211,496	77,052,874	307,710,924	115,577,356	150	-50	

5.2 Operating Expenditure

The Annual operating budget for 2020/21 financial year amount to **R245,629,633**. The actual expenditure for the period ending 30 June 2021 amounts to **R 56,378,444 against the 3 months operating budget of R 61 407 408**. On average **100%** of all allocated annual budget should be spent by end of fourth quarter, the municipality has spent 100% against the 3 months budget on operating expenditure inclusive of staff benefits.

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET	12 MONTHS ACTUAL	3 MONTHS ACTUAL	% EXPENDITURE	VARIANCE	REASONS FOR VARIANCE
Employee related costs	98,402,403	24,600,601	86,888,223	21,988,284	89	11	Vacant posts not yet filled.
Remuneration of Councillors	15,010,262	3,752,566	12,922,254	3,203,682	85	15	None
Debt impairment	9,099,772	2,274,943	-	-	-	100	The calculations for debt impairment will be finalised during the preparations of the annual financial statements.
Depreciation & asset impairment	18,281,752	4,570,438	15,809,826	3,787,804	83	17	The higher depreciation in 2020/21 is because assets transferred from WIP only started depreciating in 2020/21

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET	12 MONTHS ACTUAL	3 MONTHS ACTUAL	% EXPENDITURE	VARIANCE	REASONS FOR VARIANCE
Finance charges	2,177,953	544,488	4,747	-	-	100	Calculations were not finalised before the end of June 2021,
Bulk purchases	11,037,708	2,759,427	10,169,177	200,708	7	93	Consumer usage was less than the anticipated and the December electricity bill was paid in January,
Other materials	5,464,220	1,366,055	3,982,033	1,633,910	120	-20	None
Contracted services	43,524,881	10,881,220	36,532,157	13,682,773	126	-26	None
Other expenditure	42,630,682	10,657,671	31,851,566	11,881,283	111	-11	None
TOTAL OPERATING EXPENDITURE	245,629,633	61,407,408	198,159,984	56,378,444	92	8	

5.3 Capital Expenditure

The Annual capital budget for 2020/21 financial year amounts to **R62,331,862**. The actual capital expenditure for the period ending 30 June 2021 amounts to **R 18,368,502** against the 3 months capital budget of **R 15 582 966**. On average 100% of all allocated annual budget should be spent by end of fourth quarter, the municipality has spent 118% against the 3 months budget.

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET	12 MONTHS ACTUAL	3 MONTHS ACTUAL	% EXPENDITUR E	VARIANCE	REASONS FOR VARIANC E
	R				%	%	
Property, plant and Equipment	62,331,862	15,582,966	47,237,262	18,368,502	118	-	None
TOTAL CAPITAL EXPENDITURE	62,331,862	15,582,966	47,237,262	18,368,502	118	-	

5.4 The Cash Flow Statement for the Fourth Quarter 2020/2021 SDBIP report

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET	12 MONTHS ACTUAL	3 MONTHS ACTUAL	% INCOME /EXP	VARIANCE
	R	R			%	%
Cash Receipts By Source						
Property Rates	6,751,683	1,687,921	49,558,003	16,514,851	978	(878)
Service Charges- Electricity Revenue	7,471,705	1,867,926	7,756,567	1,450,608	78	22
Service Charges-Refuse	1,641,314	410,329	2,900,697	2,751,634	671	(571)
Rental of facilities and equipment	244,463	61,116	214,681	69,711	114	(14)
Interest earned- external investment	2,215,488	553,872	2,573,773	1,305,346	236	(136)
Interest earned- outstanding debtors	1,275,117	318,779	1,352,317	491,341	154	(54)
Fines	4,287,241	1,071,810	38,796	19,541	2	98
Licences and permits	7,383,452	1,845,863	11,628,162	3,340,718	181	(81)
Agency services	694,618	173,655	1,570,944	1,374,602	792	(692)
Transfer receipts - operational	185,412,650	46,353,163	184,581,834	968,834	2	98
Other revenue	7,854,441	1,963,610	73,473	16,832	1	99
Cash Receipts by Source	225,232,172	56,308,043	262,249,247	28,304,019	50	50
Other Cash Flows by Source						

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET	12 MONTHS ACTUAL	3 MONTHS ACTUAL	% INCOME /EXP	VARIANCE
Transfer receipts - capital	44,886,350	11,221,588	49,907,500	25,124,841	224	(124)
Total Cash Receipts by Source	270,118,522	67,529,631	312,156,747	53,428,860	79	(74)
Cash Payments by Type						
Employee related costs	98,165,079	24,541,270	86,888,223	21,988,284	90	10
Remuneration of Councillors	15,010,262	3,752,566	12,922,254	3,203,682	85	15
Interest paid	2,183,605	545,901	4,747	-	-	100
Bulk purchases - Electricity	11,037,708	2,759,427	10,169,177	200,708	7	93
Other materials	5,514,220	1,378,555	3,982,033	1,633,910	119	(19)
Contracted services	20,315,178	5,078,795	36,532,157	13,682,773	269	(169)
General expenses	36,181,827	9,045,457	38,764,675	18,794,392	208	(108)
						-
Cash Payments by Type	188,407,879	47,101,970	189,263,267	59,503,749	126	(26)
Capital assets	72,616,548	18,154,137	47,843,627	18,974,867	105	(5)
Total Cash Payments by Type	261,024,427	65,256,107	237,106,894	78,478,616	95	5

DESCRIPTION	ANNUAL BUDGET	3 MONTHS BUDGET	12 MONTHS ACTUAL	3 MONTHS ACTUAL	% INCOME /EXP	VARIANCE
NET INCREASE/ (DECREASE) IN CASH HELD	9,094,095	2,273,524	75,049,853	25,049,756	16	79
Cash/cash equivalents at beginning:	23,009,822	32,103,917	114,607,945	114,607,945	107	(7)
Cash/cash equivalents at month/year end:	32,103,917	34,377,441	89,558,189	89,558,189	253	(153)

Equitable share	July-20	Dec-20	Mar-21	TOTAL ALLOCATION
Received for the year	67,854,000	74,358,000	37,750,000	179,962,000
Still to be received		-		

5.5 Comprehensive analysis of services debtors

Details	30 DAYS	60 DAYS	90 DAYS	120 DAYS	Total DEBIT-AMOUNT	Total CREDIT AMOUNT	NETT AMOUNT
Credits	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	-R 3,182,055.63	-R 3,182,055.63
Electricity	R 85,940.97	R 65,426.00	R 59,085.85	R 3,572,596.04	R 3,832,659.98	R 0.00	R 3,832,659.98
Other service charges	R 6,582.86	R 6,516.31	R 11,114.43	R 748,966.28	R 779,790.74	R 0.00	R 779,790.74
Rates : Agricultural properties	R 109,244.26	R 109,168.21	R 109,103.74	R 10,963,967.09	R 11,400,781.53	R 0.00	R 11,400,781.53
Rates : Business and commercial	R 160,770.35	R 143,202.13	R 132,586.60	R 5,438,407.02	R 6,044,032.97	R 0.00	R 6,044,032.97
Rates : Farm properties	R 36.69	R 36.30	R 36.30	R 830.19	R 977.58	R 0.00	R 977.58
Rates : National government	R 2,278,572.89	R 2,245,240.44	R 2,236,980.68	R 42,332,406.90	R 51,381,241.16	R 0.00	R 51,381,241.16
Rates : Public service infrastructure	R 572.24	R 572.24	R 572.24	R 84,616.01	R 86,904.97	R 0.00	R 86,904.97
Rates : Residential development	R 233,163.53	R 225,705.72	R 225,438.87	R 10,284,771.24	R 11,207,070.54	R 0.00	R 11,207,070.54
Rates : Residential Vacant land	R 5,492.13	R 5,385.36	R 5,351.79	R 235,970.03	R 258,064.33	R 0.00	R 258,064.33
Waste	R 270,518.06	R 267,273.74	R 264,706.16	R 12,892,372.98	R 13,968,812.99	R 0.00	R 13,968,812.99
Waste water	R 91,165.32	R 89,279.51	R 88,255.88	R 2,673,716.55	R 3,035,968.90	R 0.00	R 3,035,968.90
Water	R 144,214.29	R 100,301.40	R 104,346.60	R 5,193,187.05	R 5,646,831.73	R 0.00	R 5,646,831.73
Grand Total	3,386,273.59	3,258,107.36	3,237,579.14	94,421,807.38	107,643,137.42	- 3,182,055.63	104,461,081.79

6. ORGANISATIONAL SCORECARD

This table presents the 4th quarter performance against approved Service Delivery Budget and implementation plan (SDBIP).

Department	Targets achieved	Targets not achieved	Non-submission of portfolio of evidence	Conclusion
Finance	81%	19%	-	Performance not fully effective
Community Services	83%	17%	-	Performance not fully effective
LED& P	79%	21%	-	Performance not fully effective
Municipal Manager's Office	82%	18%	-	Performance not fully effective
Corporate Services	80%	20%	-	Performance not fully effective
Technical Services	75%	25%	-	Performance not fully effective

6.1 LOCAL ECONOMIC DEVELOPMENT AND PLANNING

Key performance area				LOCAL ECONOMIC DEVELOPMENT (KPA 3)								
Year				2020/21								
Period				Quarter 4								
Outcome				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
Outputs				Implement a differentiated approach to municipal financing, planning and support; Improve access to basic services; Implementation of the community works programme; Actions Supportive of human settlement outcome;								
Key Organizational Strategic Objective				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 4 target	Quarter 4 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
LED&P-001-2020/21	Spatial Planning	Number of spatial planning awareness workshops conducted	Spatial Planning awareness workshops	3	4	1	1	None	Not Applicable	150,000	84 300.00	Invites, attendance register, agenda, program, presentations
LED&P-002-2020/21	Spatial Planning	Number of settlements demarcated	Demarcation of sites	270	230	Approval of final layout plan	Final Layout approved	None	Not applicable	560,000	512 673.00	Advert, Specification, Appointment letter, Layout plan, Approval letter.

Key performance area				LOCAL ECONOMIC DEVELOPMENT (KPA 3)								
Year				2020/21								
Period				Quarter 4								
Outcome				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
Outputs				Implement a differentiated approach to municipal financing, planning and support; Improve access to basic services; Implementation of the community works programme; Actions Supportive of human settlement outcome;								
Key Organizational Strategic Objective				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 4 target	Quarter 4 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
LED&P-003-2020/21	Spatial Planning	Number of precinct plans compiled	Compilation of precinct plan	1	1	1 Precinct plan compiled	1	None	Not Applicable	441,000	187 009.00	Specification, Advert, Appointment letter, Draft Precinct Plan, Final Precinct plan report, Council resolution
LED&P-004-2020/21	Spatial Planning	Number of settlements surveyed	Survey of existing settlements	1 settlement surveyed	1 settlement surveyed	1 settlement surveyed	1 settlement surveyed	None	Not applicable	700,000	567 000.00	Specification, Advert, Appointment letter, Draft, and Final Survey reports
LED&P-005-2020/21	Spatial Planning	Number of Sign Boards erected	Erection of Sign Boards	New Indicator	30 sign Boards erected	No target	No target	No Target for the 4th quarter.	Not applicable	180,000	179 681.00	Approved Specification, Advert, Order, Invoice, Deliver Note

Key performance area				LOCAL ECONOMIC DEVELOPMENT (KPA 3)								
Year				2020/21								
Period				Quarter 4								
Outcome				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
Outputs				Implement a differentiated approach to municipal financing, planning and support; Improve access to basic services; Implementation of the community works programme; Actions Supportive of human settlement outcome;								
Key Organizational Strategic Objective				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 4 target	Quarter 4 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
LED-006-2020/21	Spatial Planning	Number of IDP/Budget reviewed and adopted by Council	Development and Review of IDP/Budget	2020/21 IDP/Budget reviewed and adopted by Council	2021/22 IDP/Budget Reviewed and adopted by Council	2021/22 IDP/Budget Reviewed and adopted by Council	1	None	Not applicable	201,605.46	198,480.10	Attendance registers, invites and IDP document, Council Resolution
LED-007-2020/21	Spatial Planning	Number of IDP Representative Forums coordinated	Coordination of IDP Representative Forums	3	2	1	1	None	Not applicable	152,878.94	119,548.1	Attendance registers, invites and IDP Rep forum reports
LED-008-2020/21	Spatial Planning	Number of strategic planning sessions coordinated	Coordination of Strategic Planning Sessions	4	3	1	1	None	Not Applicable	379,289.60	340667.05	Attendance registers, invites, Agenda and IDP document
LED&P-009-20/21	Local Economic Development	Number of LED Forum meetings held	Coordination of LED forum meetings	4	4	1	1	None	None	80,000	77 800.00	Attendance registers, Minutes, Agenda

Key performance area				LOCAL ECONOMIC DEVELOPMENT (KPA 3)								
Year				2020/21								
Period				Quarter 4								
Outcome				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
Outputs				Implement a differentiated approach to municipal financing, planning and support; Improve access to basic services; Implementation of the community works programme; Actions Supportive of human settlement outcome;								
Key Organizational Strategic Objective				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 4 target	Quarter 4 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
LED&P-010-2020/21	Local Economic Development	Number of SMMES trained	SMME training and development	20	80	20	20	None	None	560,000	490 500.00	Advert, Appointment letter, Training report.
LED&P-011-2020/21	Local Economic Development	Number of Agricultural projects and farmers mentored	Agricultural Skills development and mentorship	0	40	10	10	None	None	150,000	101 739.00	Specification Advert, Order, Monitoring reports
LED&P-012-2020/21	Local Economic Development	Percentage of Job opportunities facilitated/ coordinated	Job opportunities facilitated/ coordinated	100	100	100	100	None	None	Opex	Opex	Job opportunities report
LED&P-OP-13-2020/21	Internal Audit	Percentage of internal audit queries addressed	Internal Audit action plan	100	100	100	100	None.	None	Opex	Opex	Updated Internal Audit action plan
LED&P-OP-14-2020/21	Risk Management	Percentage of risks resolved within timeframe as specified in the risk register	Risk register	100	100	100	100	None	None	Opex	Opex	Updated Strategic risk register

Key performance area				LOCAL ECONOMIC DEVELOPMENT (KPA 3)									
Year				2020/21									
Period				Quarter 4									
Outcome				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality									
Outputs				Implement a differentiated approach to municipal financing, planning and support; Improve access to basic services; Implementation of the community works programme; Actions Supportive of human settlement outcome;									
Key Organizational Strategic Objective				To enhance conditions for Economic growth and job creation To manage and coordinate spatial planning within the Municipality									
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 4 target	Quarter 4 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification	
LED&P-OP-15-2020/21	Council resolutions	Percentage of Council resolutions implemented	Implementation of Council resolutions	100	100	100	100	None	None	Opex	Opex	Updated Council resolution register	
LED&P-OP-16-2020/21	Audit Committee	Percentage of Audit Committee resolutions implemented	Implementation of Audit Committee resolutions	100	100	100	N/A	No resolutions taken	None	Opex	Opex	Updated Audit Committee resolution register	
LED&P-OP-17-2020/21	AG Action Plan	Percentage of AG Action Plan implemented	Implementation of AG Action Plan	100	100	100	0	Land still illegally occupied by third parties	To request Council to approve donation of land to Church	Opex	Opex	Update AG Action plan	

6.2 TECHNICAL SERVICES

Key performance area				BASIC SERVICE DELIVERY (KPA 2)								
Year				2020/21								
Period				Quarter 4								
Outcome				To provide sustainable basic services and infrastructure development								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 4 target	Quarter 4 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
TECH-001-2020/21	Roads and Storm water Infrastructure	Number of Culvert Bridges Constructed	Construction of Culvert Bridges.	New indicator	10 x Culvert Bridges	5 x Culvert Bridges	0 x Culvert Bridges	Service Provider Terminated the contract due price variance during the tendering and awarding of contract.	Roll Over Target to the 2021/22. Advertise Tender and Appoint Service Provider in Q1.	1,260,000	0	Approved Specification, Tender Advert, Appointment Letter and signed SLA and monthly progress report, Practical completion certificate

Key performance area				BASIC SERVICE DELIVERY (KPA 2)								
Year				2020/21								
Period				Quarter 4								
Outcome				To provide sustainable basic services and infrastructure development								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 4 target	Quarter 4 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
TECH-002-2020/21	Roads and Storm water Infrastructure	Number of road kilometers constructed	Upgrading of Nthabiseng Internal Street from Gravel to Surface Phase 5	2km Gravel to surfacing constructed	1.5 km Gravel to Surfacing upgraded	1.5 km Gravel to Surfacing upgraded.	Achieved	None	None	12,282,138	12 135 965.43	Tender advert and approve specification Appointments letter and Signed SLA, Monthly progress reports and practical, completion certificate,
TECH-003-2020/21	Roads and Storm water Infrastructure	Number of road kilometers constructed	Upgrading of Capricorn Park Internal Street from Gravel to Surface Phase 3	2 km Gravel to surfacing Constructed	2.0 km Gravel to Surfacing upgraded	2.0 km gravel to surfacing upgraded.	Achieved	None	None	14,152,232	14 111 443.51	Tender advert and approved specification Appointments letter and Signed SLA, Monthly progress reports, and practical, completion certificate,

Key performance area				BASIC SERVICE DELIVERY (KPA 2)								
Year				2020/21								
Period				Quarter 4								
Outcome				To provide sustainable basic services and infrastructure development								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 4 target	Quarter 4 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
TECH-004-2020/21	Roads and Storm water Infrastructure	Number of road kilometers constructed	Upgrading of Kgwadu to Botlokwa Primary school from gravel t surface phase 1	New Indicator	0.7km Gravel to surfacing upgraded phase 1	0.7km Gravel to surfacing upgraded phase 1	Achieved	None	None	6,761,981	6 678 388.62	Tender advert Approved Specification, Appointment letter and signed SLA, Approved designs, monthly progress report, and practical, completion certificate,
TECH OP-005-2020/21	Roads and Storm water Infrastructure	Number of Plant and Equipment leased	Leasing of plant and equipment	New Indicator	Leasing of 2x graders and 1x Skip Loader Truck	Tender Award and signing contractual documents	Tender Award and signing contractual documents	None	N/A	1,265,357	0	Tender advert Approved Specification, , Appointment letter and signed SLA

Key performance area				BASIC SERVICE DELIVERY (KPA 2)								
Year				2020/21								
Period				Quarter 4								
Outcome				To provide sustainable basic services and infrastructure development								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 4 target	Quarter 4 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
TECH OP-006-2020/21	Roads and Storm water Infrastructure	Panel of Diesel mechanics	Appointment of a Panel of Diesel mechanics	New indicator	3x Panel of Diesel mechanics appointed	Tender Award and signing contractual documents	Tender Award and signing contractual	None	N/A	5,748,336	5 382 990	Tender advert Approved Specification, , Appointment letter and signed SLA
TECH-012-2020/21	Sport Facilities	Number of Stadium grand stands constructed.	Construction of Grand Stand and Ancillary Works at Mohodi Sports Complex.	Completed phase 1&2 Mohodi sports complex	1 500 grand stands constructed	1500 seater grand stand constructed	Achieved	None	None	3,000,000	2 922 150.00	Approved specification, tender advert, appointment letter and signed SLA, Progress Reports Practical completion certificate
TECH-013-2020/21	Electricity services	Number of smart meters procured and delivered	Procurement of smart meters	220 Smart Meters installed	500 Smart meters procured and delivered	500 Smart meters delivered	500 Smart meters delivered	None	None	1,048,812	960 137.57	Approved Specification, tender advert, Appointment letter and signed SLA, Delivery note

Key performance area				BASIC SERVICE DELIVERY (KPA 2)								
Year				2020/21								
Period				Quarter 4								
Outcome				To provide sustainable basic services and infrastructure development								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 4 target	Quarter 4 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
TECH-014-2020/21	Electricity services	Number of households electrified	Electrification of households in Fatima Village Phase 1	New indicator	500 households electrified	250 households electrified	250 households electrified	None	None	9,000,000	8 695 564.71	Approved specification, tender advert, appointment letter and signed SLA Approved designs, Completion certificates
TECH-015-2020/21	Electricity services	Number of Streetlights Upgraded	Upgrading of Streetlights in Mogwadi and Morebeng	New Indicator	300 Streetlights Upgraded.	150 Streetlights Upgraded.	100	None	None	2,700,000	842 410	Approved Specification, Tender Advert Appointment Letter and Signed SLA Monthly Progress Reports and Practical and Completion Certificate.

Key performance area				BASIC SERVICE DELIVERY (KPA 2)								
Year				2020/21								
Period				Quarter 4								
Outcome				To provide sustainable basic services and infrastructure development								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 4 target	Quarter 4 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
TECH-016-2020/21	Electricity services	Number of High Mast Lights installed	Installation of High Mast Lights	6 x High Mast Lights installed	3x High Mast Lights installed	2x High Mast Lights to be installed	2 x High Mast Lights installed	None	None	1,595,418	1 595 418.00	Approved Specification, Tender Advert Appointment Letter and Signed SLA Monthly Progress Reports and Practical and Completion Certificate.
TECH-017-2020/21	Electricity services	Number of Diesel Generators Supplied and Installed.	Supply & Installation of Diesel Generators in Mogwadi and Morebeng	New Indicator	2 x Diesel Generators to be Installed.	Not Target	None	No Target	None	496,655	378 787	Approved Specification, Tender Advert Appointment Letter, Signed SLA and monthly progress report.

Key performance area				BASIC SERVICE DELIVERY (KPA 2)								
Year				2020/21								
Period				Quarter 4								
Outcome				To provide sustainable basic services and infrastructure development								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 4 target	Quarter 4 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
TECH OP-019-2020/21	Internal Audit	Percentage of internal audit queries addressed	Internal Audit action plan	0	100	100	None	No Internal Audit finding raised	None	Opex	Opex	Updated Internal Audit action plan
TECH OP-020-2020/21	Risk Management	Percentage of risks resolved within timeframe as specified in the risk register	Implementation of Risk Register	100	100	100	50	Distribution loss still above legislated 10%.	Continue installation of smart meters and penalizing illegal connection offenders	Opex	Opex	Updated Strategic risk register
TECH OP-021-2020/21	Council Resolutions	Percentage of Council resolutions implemented	Implementation of Council resolutions	100	100	100	100	None	N/A	Opex	Opex	Updated Council resolution register
TECH OP-022-2020/21	Audit Committee Resolutions	Percentage of Audit Committee resolutions implemented	Implementation of Audit Committee resolutions	100	100	100	None	No resolutions raised	None	Opex	Opex	Updated Audit Committee resolution register

Key performance area				BASIC SERVICE DELIVERY (KPA 2)								
Year				2020/21								
Period				Quarter 4								
Outcome				To provide sustainable basic services and infrastructure development								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 4 target	Quarter 4 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
TECH OP-023-2020/21	AG Action Plan	Percentage of AG Action Plan implemented	Implementation of AG Action Plan	100	100	100	50	Distribution loss still above legislated 10%.	Continue installation of smart meters and penalizing illegal connection offenders	Opex	Opex	Update AG Action plan

6.3 COMMUNITY SERVICES

Key performance area				BASIC SERVICE DELIVERY (KPA 2)								
Year				202021								
Period				Quarter 4								
Outcome				To provide sustainable basic services and infrastructure development								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 4 target	Quarter 4 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
COMM-001-2020/21	Traffic and Law Enforcement	Number of traffic equipment procured	Procurement of a traffic equipment	New Indicator	1 traffic equipment procured	Delivery of traffic equipment	Not achieved	None responsive bids	None	300,000	0	Approved Specification, Advert, Appointment Letter, Delivery note
COMM-004-2020/21	Internal Audit	Percentage of internal audit queries addressed	Audit action plan	0	100	100	None	No findings raised	None	Opex	Opex	Updated Internal Audit action plan
COMM-005-2020/21	Risk Management	Percentage of risks resolved within timeframe as specified in the risk register	Implementation of Risk register	50	100	100	50	Budget constraints	Allocate budget for the next financial year	Opex	Opex	Updated Strategic risk register
COMM-006-2020/21	Council Resolutions	Percentage of Council resolutions	Implementation of Council resolutions	100	100	100	100	None	None	Opex	Opex	Updated Council resolution register

Key performance area				BASIC SERVICE DELIVERY (KPA 2)								
Year				2020/21								
Period				Quarter 4								
Outcome				To provide sustainable basic services and infrastructure development								
Outputs				Improving access to basic services								
Key Organizational Strategic Objective				To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 4 target	Quarter 4 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
		implemented										
COMM-007-2020/21		Percentage of Audit Committee resolutions implemented	Implementation of Audit Committee resolutions	0	100	100	None	No audit resolutions taken	None	Opex	Opex	Updated Audit Committee resolution register
COMM-008-2020/21	AG Action Plan	Percentage of AG Action Plan implemented	Implementation of AG Action Plan	0	100	100	None	No findings raised	None	Opex	Opex	Update AG Action plan

6.4 BUDGET AND TREASURY

Key performance area				MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT (KPA 4)								
Year				202021								
Period				Quarter 4								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				- Deepen democracy through a refined ward committee model - Administrative and financial capability								
Key Organizational Strategic Objective				Ensure compliance with accounting standards and legislation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 4 target	Quarter 4 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
BNT-001-2020/21	Supply Chain Management	Number of Inventory Management Systems automated	Automation of Inventory Management System	0	1 Inventory Management System automated	1 Inventory Management System automated	Inventory management system automated	None	None	350,000	258,750.00	Approved Specification, Advert, Appointment letter, Report on automated Inventory system
BNT-002-2020/21	Supply Chain Management	100% of Infrastructure assets unbundled and revaluated	Revaluation and Unbundling of all the Infrastructure Assets	100%	100% of Infrastructure assets revaluated and unbundled	Municipal Revaluation and Unbundling reports completed	Municipal Revaluation and Unbundling reports completed 01	None	None	1,000,000	768,345.23	Approved Specification, Advert, Appointment letter, Report on Assets revaluated and unbundled
BNT-003-2020/21	Supply Chain Management	Number of Asset Verification Scanners procured and linked to	Procurement of 05 Asset Verification Scanners and Linked	New Indicator	05 Asset Verification Scanners and Linked to Asset register	Appointment of a service provider and Asset Verification	None	Non responsive Bid	To be budgeted for in the financial year 2022/2023	350,000	0	Approved Specification, Advert, Appointment letter, Asset verification

Key performance area				MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT (KPA 4)								
Year				202021								
Period				Quarter 4								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				<ul style="list-style-type: none"> - Deepen democracy through a refined ward committee model - Administrative and financial capability 								
Key Organizational Strategic Objective				Ensure compliance with accounting standards and legislation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 4 target	Quarter 4 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
		Asset register	to Asset register			on Scanners and Linked to Asset register						system and scanners
BNT-004-2020/21		Number of Revenue Enhancement Strategies developed	Development and the Implementation of the Revenue Enhancement Strategy	New Indicator	1 Revenue Enhancement Strategy and Implementation Plan developed	Appointment of a Service Provider, Final Revenue Enhancement Strategy and Implementation plan	Service Provider appointed	None	None	800,000	785,905.40	Approved Specification, Appointment letter, Approved Revenue enhancement strategy, Implementation Plan
BNT-005-2020/21	Revenue Management	Number of debtor analysis recovery probability report submitted to Council	Debtor Recovery Analysis		1 Debtor Recovery Analysis report	Appointment letter, Debtor Recovery Analysis report developed and submitted to council	Service Provider appointed	None	None	700,000	648,600.00	Approved Specification, Advert, Appointment letter Debtor Recovery Analysis report, Council resolution

Key performance area				MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT (KPA 4)								
Year				2020/21								
Period				Quarter 4								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				<ul style="list-style-type: none"> - Deepen democracy through a refined ward committee model - Administrative and financial capability 								
Key Organizational Strategic Objective				Ensure compliance with accounting standards and legislation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 4 target	Quarter 4 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
BNT-007-2020/21	Revenue Management	Number of Supplementary valuation rolls developed.	Development of the supplementary valuation roll	1 Supplementary valuation roll developed	1 Supplementary valuation roll developed	Development of Supplementary valuation roll	Supplementary Valuation roll has been fully developed	None	None	468,000	270,462	MPRA Compliant Supplementary valuation roll report Public Notice,
BNT-008-2020/21	Budget and Reporting	2019/20 Annual Financial Statements (AFS) compiled	Compilation of Annual Financial Statements	2018/19 Annual Financial Statements (AFS) compiled	Compilation of 2019/20 Annual Financial Statements	No Target	None	No Target	None	1,000,000	0	Signed 2019/20 Annual Financial Statements, Acknowledgment letter
BNTOP-009-2020/21	Internal Audit	Percentage of internal audit queries addressed	Internal Audit action plan	76	100	100	70	Controls required more time to be implemented and was impractical to be completed in 2020/21	To be resolved in the year 2021/22	Opex	Opex	Updated Internal Audit action plan

Key performance area				MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT (KPA 4)								
Year				202021								
Period				Quarter 4								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				<ul style="list-style-type: none"> - Deepen democracy through a refined ward committee model - Administrative and financial capability 								
Key Organizational Strategic Objective				Ensure compliance with accounting standards and legislation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 4 target	Quarter 4 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
BNTOP-010-2020/21	Risk Management	Percentage of risks resolved within timeframe as specified in the risk register	Implementation of Risk register	100	100	100	75	Disconnection of services still outstanding	To be implemented in the new financial year 2021/22	Opex	Opex	Updated Strategic risk register
BNTOP-11-2020/21	Council Resolutions	Percentage of Council resolutions implemented	Implementation of Council resolutions	100	100	100	100	None	None	Opex	Opex	Updated Council resolution register
BNTOP-012-2020/21		Percentage of Audit Committee resolutions implemented	Implementation Audit Committee resolutions	100	100	100	100	None		Opex	Opex	Updated Audit Committee resolution register
BNTOP-013-2020/21	AG Action Plan	Percentage of AG Action Plan implemented	Implementation of AG Action Plan	97	100	100	0	Controls required more time to be implemented and was impractical to be completed in 2020/21	To be resolved in the year 2021/22	Opex	Opex	Update AG Action plan

6.5 MUNICIPAL MANAGER'S OFFICE

Key performance area				GOOD GOVERNANCE AND PUBLIC PARTICIPATION (KPA 5)								
Year				2020/21								
Period				Quarter 4								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				<ul style="list-style-type: none"> - Deepen democracy through a refined ward committee model - Administrative and financial capability 								
Key Organizational Strategic Objective				To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 4 target	Quarter 4 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
MM-001-2020/21	Communications	Number of Diaries printed	Printing and of Municipal Diaries	1500 Diaries printed	1500 Diaries printed	No target	None	No Target	None	195,060	168 300.00	Order, Invoice, advert, Delivery Note
MM-002-2020/21	Communications	Number of Calendars printed	Printing of Municipal Calendars	2000 Calendars printed	2000 Calendars printed	No target	None	No Target	None	172,000	131 650.00	Order, Invoice, advert, Delivery Note
MM-003-2020/21	Communications	Number of Newsletters printed and distributed	Printing and Distribution of Newsletters	3000 Newsletters printed and distributed	6000 Newsletters printed and distributed	Appointment of a service provider and delivery of 3000 Newsletters	Achieved	None	None	200 000	45 000.00	Order, Invoice, advert, Delivery Note,
MM-004-2020/21	Communications	Number of IDP documents printed	Printing and Distribution of IDP documents	200 IDP documents printed	200 IDP documents printed	No target	None	No Target	None	170,000	0	Order, Invoice, advert, Delivery Note,

Key performance area				GOOD GOVERNANCE AND PUBLIC PARTICIPATION (KPA 5)								
Year				2020/21								
Period				Quarter 4								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				<ul style="list-style-type: none"> - Deepen democracy through a refined ward committee model - Administrative and financial capability 								
Key Organizational Strategic Objective				To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 4 target	Quarter 4 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
MM-005-2020/21	Communications	Number of Annual Reports documents printed	Printing of Annual Reports documents	100 Annual Report documents printed	200 Annual Report documents printed	Appointment of a service provider and delivery of 200 Annual Reports Documents	200 Annual reports Printed	None	N/A	200,000	0	Order, Invoice, advert, Delivery Note,
MM-006-2020/21	Communications	Percentage of municipal activities and notices publicised and marketed.	Marketing, Publicity and Advertising	100	100	100	100	None	N/A	553,064	341 265.00	Order, Invoice, copy of Advert
MM-007-2020/21		Percentage of Promotional Items purchased	Procurement of Municipal Promotional items	100	100	100	0	No requests made during the quarter	None	106,000	47 680.00	Order, Invoice, Delivery Note
MM-008-2020/21	Communications	Percentage of Events management Equipment procured	Procurement of Events Management Equipment	100	100	100	100	None	N/A	150,000	56 994.00	Order, Invoice, delivery note

Key performance area				GOOD GOVERNANCE AND PUBLIC PARTICIPATION (KPA 5)								
Year				2020/21								
Period				Quarter 4								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				<ul style="list-style-type: none"> - Deepen democracy through a refined ward committee model - Administrative and financial capability 								
Key Organizational Strategic Objective				To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 4 target	Quarter 4 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
MM-009-2020/21	PMS	Number Automated PMS reports generated	Automation of PMS reports	4	4	1	1	None	None	1,218,000	746 976.00	Approved automated PMS reports
MM-010-2020/21		Number of youth support programmes coordinated	Coordination of Youth Support Programmes	2	2	1	1	None	None	127,214	100 539.00	Attendance register, Report
MM-011-2020/21	Special Focus Programmes	Number of women and children programmes coordinated.	Coordination of Women and Children programmes	0	0	1	2	Arrangement of Child protection week for the Municipality.	None	163,553	132 643	Attendance register, Report
MM-012-2020/21	Special Focus Programmes	Number of disability programmes coordinated	Coordination of Support programmes for People living with Disabilities	0	0	1	1	None	None	52,987	6 800.00	Attendance register, Report

Key performance area				GOOD GOVERNANCE AND PUBLIC PARTICIPATION (KPA 5)								
Year				2020/21								
Period				Quarter 4								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				- Deepen democracy through a refined ward committee model - Administrative and financial capability								
Key Organizational Strategic Objective				To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 4 target	Quarter 4 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
MM-013-2020/21	Special Focus Programmes	Number of older persons programmes coordinated	Coordination of Older persons Support programmes	3	3	1	1	None	None	99,592	17 650.00	Attendance register, Report
MM-014-2020/21		Number of Local AIDs Council meetings coordinated	Coordination of Local Aids Council meetings	2	4	1	1	None	None	170,749	125 130.00	Attendance register, Minutes,
MMOP-015-2020/21	Audit Action Plan	Percentage of audit queries addressed	Implementation of AG Audit action plan	100	100	100	0	No Finding raised	None	Opex	Opex	Updated AG Audit action plan
MMOP-016-2020/21	Audit Action Plan	Percentage of internal audit queries addressed	Internal Audit action plan	0	0	100	0	No findings raised	None	Opex	Opex	Updated Internal Audit action plan
MMOP-017-2020/21		Percentage of risks resolved within timeframe as specified in the risk register	Implementation of Risk register	50	100	100	100	None	None	Opex	Opex	Updated Strategic risk register

Key performance area				GOOD GOVERNANCE AND PUBLIC PARTICIPATION (KPA 5)								
Year				2020/21								
Period				Quarter 4								
Outcome				Responsive, Accountable, Effective and Efficient Local Government System								
Outputs				<ul style="list-style-type: none"> - Deepen democracy through a refined ward committee model - Administrative and financial capability 								
Key Organizational Strategic Objective				To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 4 target	Quarter 4 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
MMOP-018-2020/21		Percentage of Council resolutions implemented	Implementation of Council resolutions	100	100	100	100	None	None	Opex	Opex	Updated Council resolution register
MMOP-019-2020/21	Audit Committee Resolutions	Percentage of Audit Committee resolutions implemented	Implementation of Audit Committee resolutions	0	0	100	92	Risk Champions not appointed.	1st Quarter 2021/2022	Opex	Opex	Updated Audit Committee resolution register
MMOP-031-2020/21	Legal Services	Percentage of requests for legal advice dealt with	Provision of sound Legal Advisory Services	100	100	100	0	Most of the legal advisory functions were made verbally to the various directorates of the Municipality	The Directorate Legal Services has resolved to render all legal advisory functions in writing this will be applicable to Legal opinions and all applicable Legal instruments	Opex	Opex	Contract register, SLAs

6.6 CORPORATE SERVICES

Key performance area				MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT (KPA 6)								
Year				2020/21								
Period				Quarter 4								
Outcome				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees.								
Outputs				Implement a differentiated approach to municipal financing, planning, and support								
Key Organizational Strategic Objective				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 4 target	Quarter 4 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
CORP-001-2020/21	Administration	Number of municipal buildings deployed with Security personnel	Provision of Security services	New Indicator	Provision of 24/7 security services in 08 municipal buildings	Provision of 24/7 security services in 08 municipal buildings	Achieved	None	None	8,228,122	8 155 690.00	Monthly Invoices, Monthly reports
CORP-02-2020/21	Administration	Number of office furniture items procured and allocated	Procurement of Office Furniture	55 furniture items procured	20 furniture items procured in line with available budget.	No target	No target	No target	None	300,000	211 675.00	Approved Specification, Appointment Letter, Delivery Note Invoice
CORP-004-2020/21	Information and Communication Technology	Number of servers to be mirrored at the Disaster Recovery site	Implementation and Maintenance of Disaster Recovery Plan	File server in place, Backup are done of external hard drives	2 Disaster Recovery Servers Procured, Implemented and Maintained	Appointment of service provider	Achieved	None	None	5,000,000	3268810.2	Approved specification, advert, Appointment letter, SLA,

Key performance area				MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT (KPA 6)								
Year				202021								
Period				Quarter 4								
Outcome				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees.								
Outputs				Implement a differentiated approach to municipal financing, planning, and support								
Key Organizational Strategic Objective				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 4 target	Quarter 4 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
CORP-005-2020/21	Human Resource Management	Number of Councillor training programmes coordinated	Training of Councillors	5	4	1	1	None	None	424,000	371 520.00	Training Report
CORP-006-2020/21	Human Resource Management	Number of Employees training programmes coordinated	Training of Employees	New Indicator	5	1	1	None	None	772,255	757, 914.78	Training report
CORP-007-2020/21	Human Resource Management	Number of fire extinguishers serviced and maintained	Service and maintain the fire extinguishers	30 x fire extinguishers serviced and maintained	30 x fire extinguishers serviced and maintained	No Target	No target	None	None	33,000	0	Copy of spec and advert Appointment letter, Invoice Service and Maintenance Report

Key performance area				MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT (KPA 6)								
Year				202021								
Period				Quarter 4								
Outcome				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees.								
Outputs				Implement a differentiated approach to municipal financing, planning, and support								
Key Organizational Strategic Objective				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 4 target	Quarter 4 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
CORPOP-008-2020/21	Internal Audit	Percentage of internal audit queries addressed	Internal Audit action plan	100	100	100	50	Covi-19 Restrictions and regulations	Align reporting internal control systems with Covid 19 regulations and Disaster Management Act	Opex	0	Updated Audit Action plan
CORPOP-009-2020/21	Risk Management	Percentage of risks resolved within timeframe as specified in the risk register	Implementation of Risk register	0	0	100	50	Project Implementation in progress and functionality Testing still due to be performed	Development of DRP functionality Testing report	Opex	Opex	Strategic risk register
CORPOP-10-2020/21	Council Resolutions	Percentage of Council resolutions implemented	Implementation of Council resolutions	100	100	100	100	None	None	Opex	Opex	Updated Council resolution register

Key performance area				MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT (KPA 6)								
Year				2020/21								
Period				Quarter 4								
Outcome				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees.								
Outputs				Implement a differentiated approach to municipal financing, planning, and support								
Key Organizational Strategic Objective				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation								
IDP Ref no.	Priority area (IDP)	Key performance indicator	Project name	Baseline	Annual target	Quarter 4 target	Quarter 4 actual	Reason for deviation	Corrective measure	Annual budget	Expenditure	Means of verification
CORPOP-011-2020/21	Audit Committee	Percentage of Audit Committee resolutions implemented	Implementation of Audit Committee resolutions	100	100	100	67	Unavailability of budget to fund proposed Litigation Officer position	Mobilize funding in the 2022/23 financial year	Opex	Opex	Updated Audit Committee resolution register
CORPOP-012-2020/21	AG action plan	Percentage of AG audit queries addressed	AG Audit action plan	92	100	100	None	No Findings raised	None	Opex	Opex	Updated AG Action Plan

Declaration:

The Municipal Manager of Molemole Municipality hereby submit the 4th Quarter 2020/21 SDBIP Performance report as required by section 52d of the Municipal Finance Management Act, 2003 (Act 56 of 2003).



Mr. M L MOSENA
MUNICIPAL MANAGER

30 – July - 2021

DATE